# ­Tool 4

Job Development Plan

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| --- | --- | --- | --- | --- | --- |
| Date: |  | | | |  |
| Employment Specialist: | | | |  | |
| Job Seeker: | | |  | | |
| Signature: | |  | | | |

Documents on file:  DVR Authorization  Resume  Positive Personal Profile

## Summary of Assessment Information:

Career goal(s), interests, hobbies:

Ideal components of the job (Venn Diagram):

Dislikes, deal breakers, or concerns:

Special training, talents, skills and key features:

List of possible contacts (network):

Position(s) wanted:

Geographical location preferred:

Schedule preferred: Desired wage:   
Hours not available:

Transportation resources:

Accommodations needed or currently used:

## Potential Employers

|  |  |  |  |
| --- | --- | --- | --- |
| Employer | Contact | Date | Outcome |
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